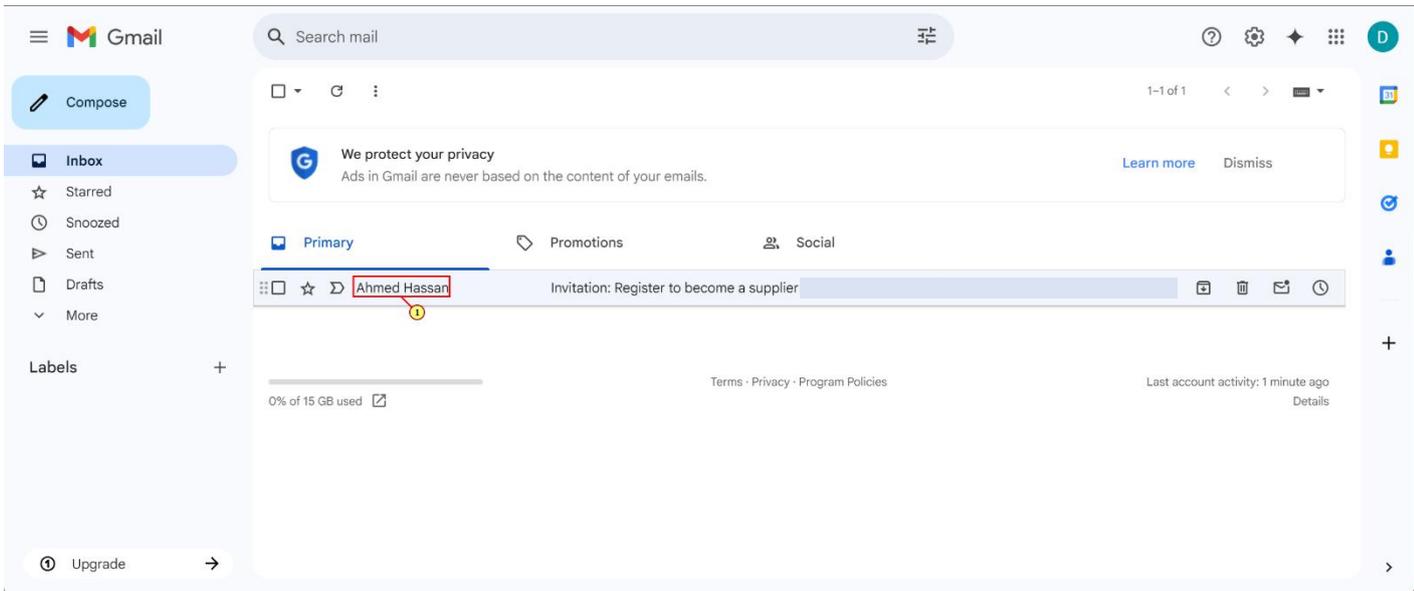


1. Contents

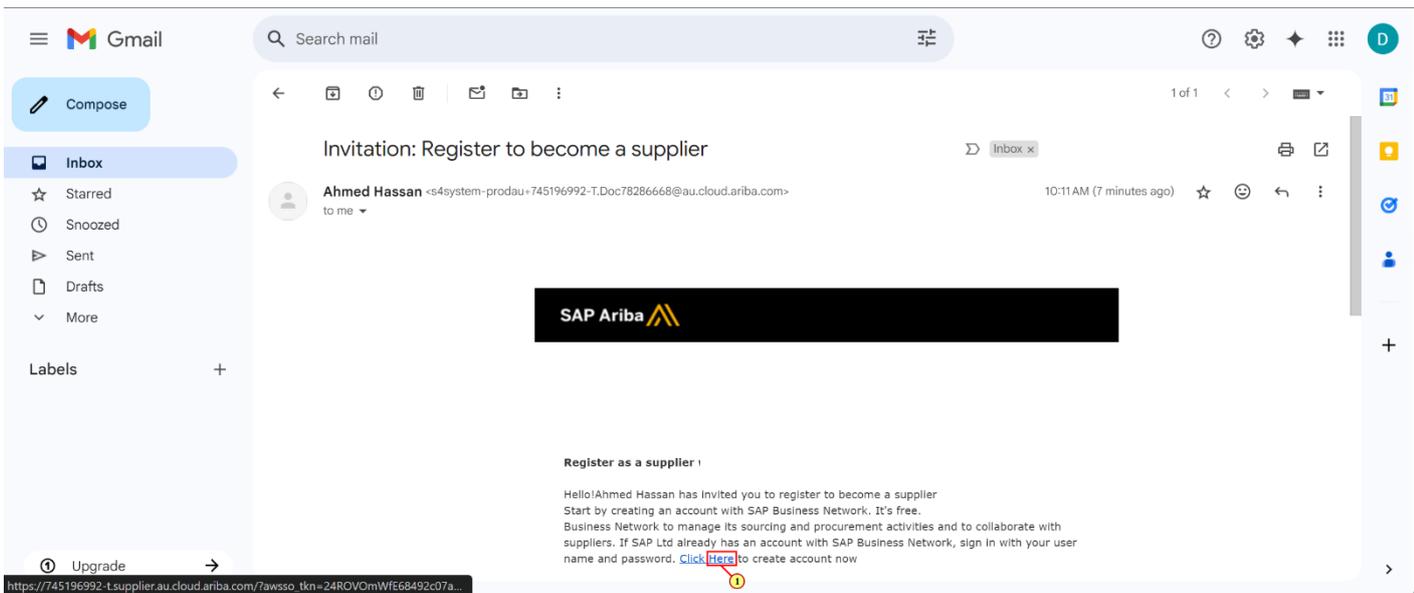
1.1.1. Supplier Ariba Business Network Account Creation	2
1.1.11. Responding to Questionnaire	7

1.1.1. Supplier Ariba Business Network Account Creation



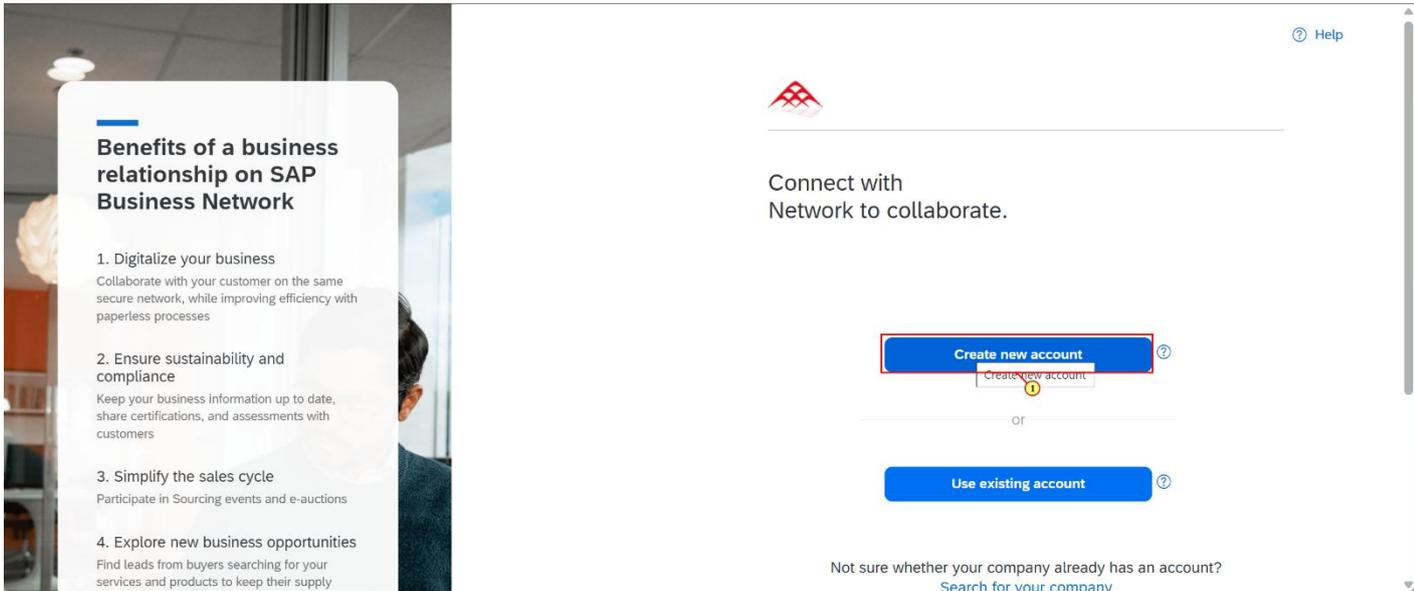
(1) You will receive email notification to register to BUMA's Ariba portal.

1.1.2. Supplier Ariba Business Network Account Creation



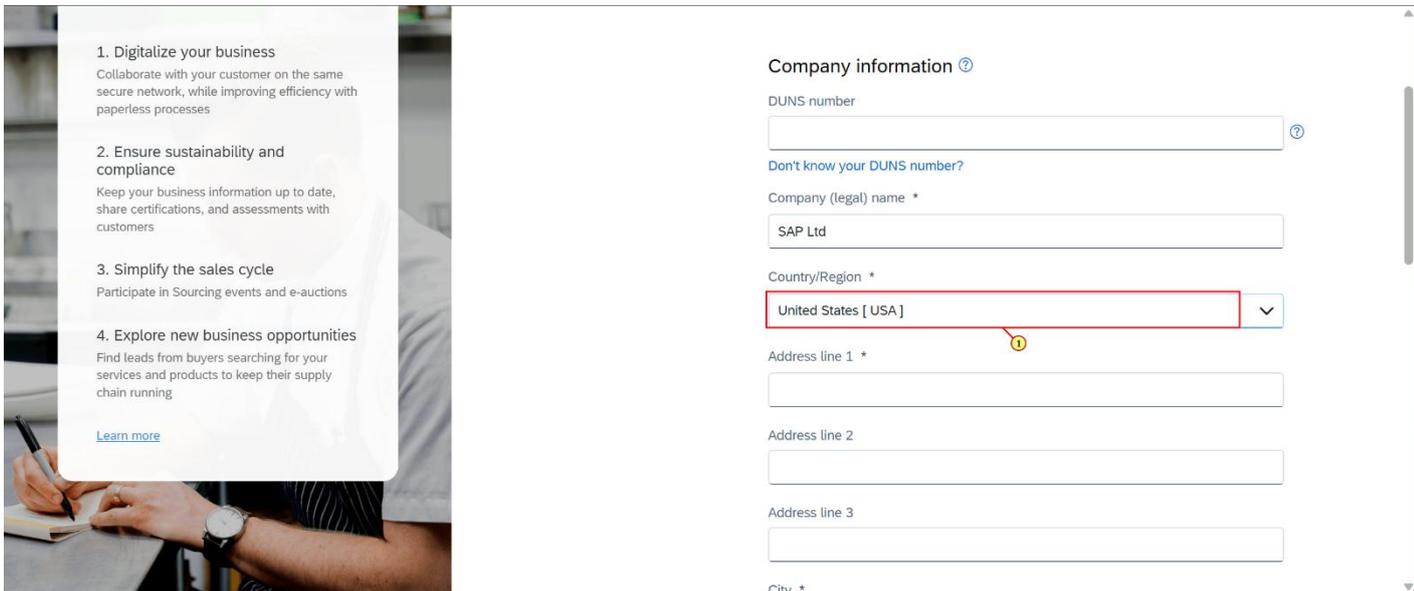
(1) Click on the hyperlink.

1.1.3. Supplier Ariba Business Network Account Creation



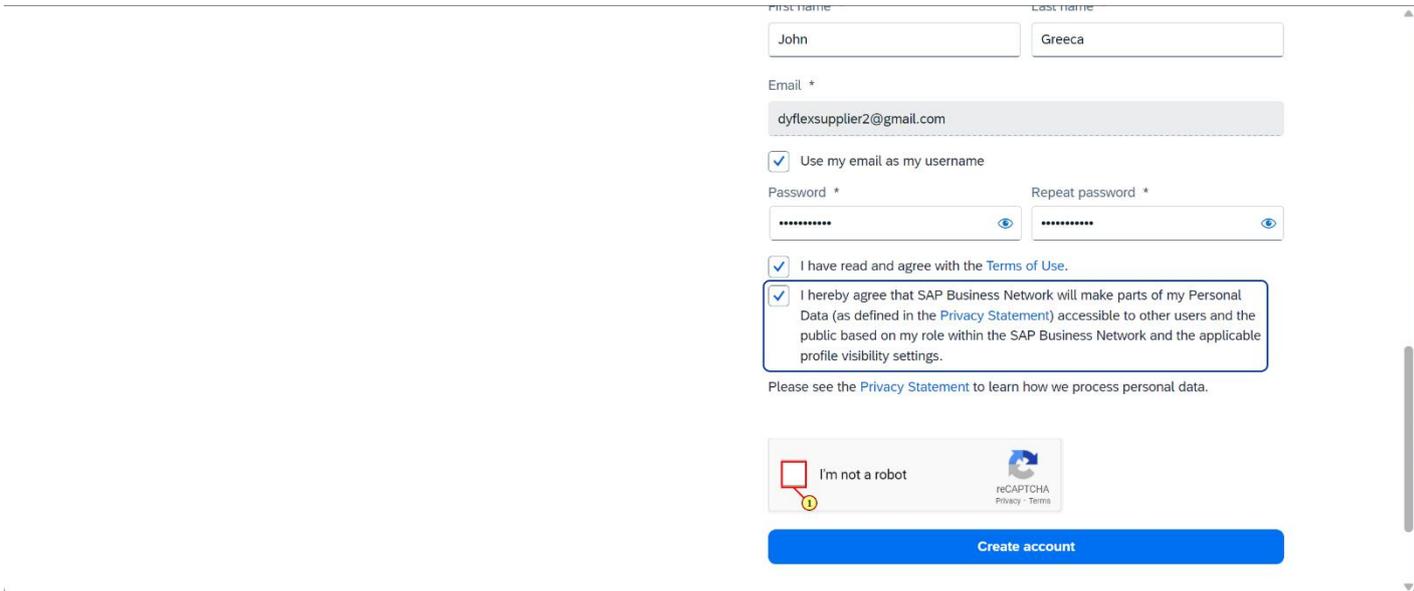
(1) If you already have an account, you can login by clicking on "Use existing account" button, else, click on "Create new account" button to register an Ariba Network (AN) account. In this demo, we will show you how to create a new account.

1.1.4. Supplier Ariba Business Network Account Creation



(1) Fill in the fields in the AN registration form.

1.1.7. Supplier Ariba Business Network Account Creation



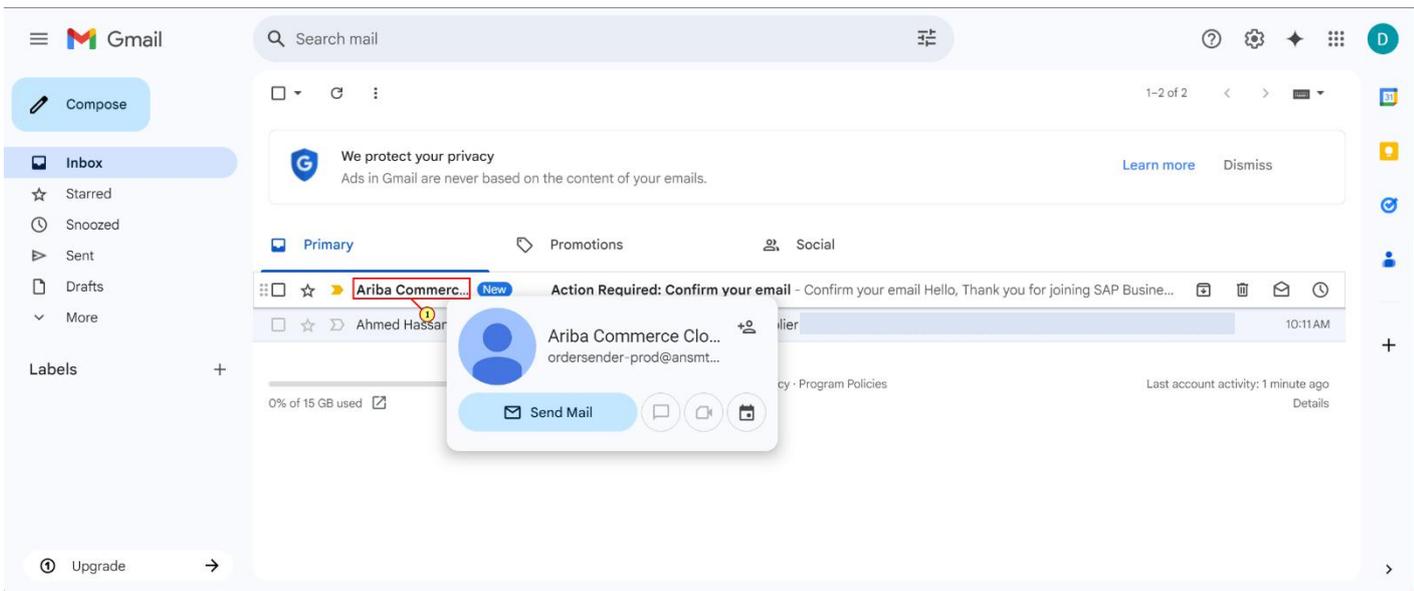
The screenshot shows the account creation form with the following fields and options:

- First name: John
- Last name: Greeca
- Email: dyflexsupplier2@gmail.com
- Use my email as my username
- Password: [masked]
- Repeat password: [masked]
- I have read and agree with the [Terms of Use](#).
- I hereby agree that SAP Business Network will make parts of my Personal Data (as defined in the [Privacy Statement](#)) accessible to other users and the public based on my role within the SAP Business Network and the applicable profile visibility settings.

Below the form is a reCAPTCHA "I'm not a robot" widget and a blue "Create account" button.

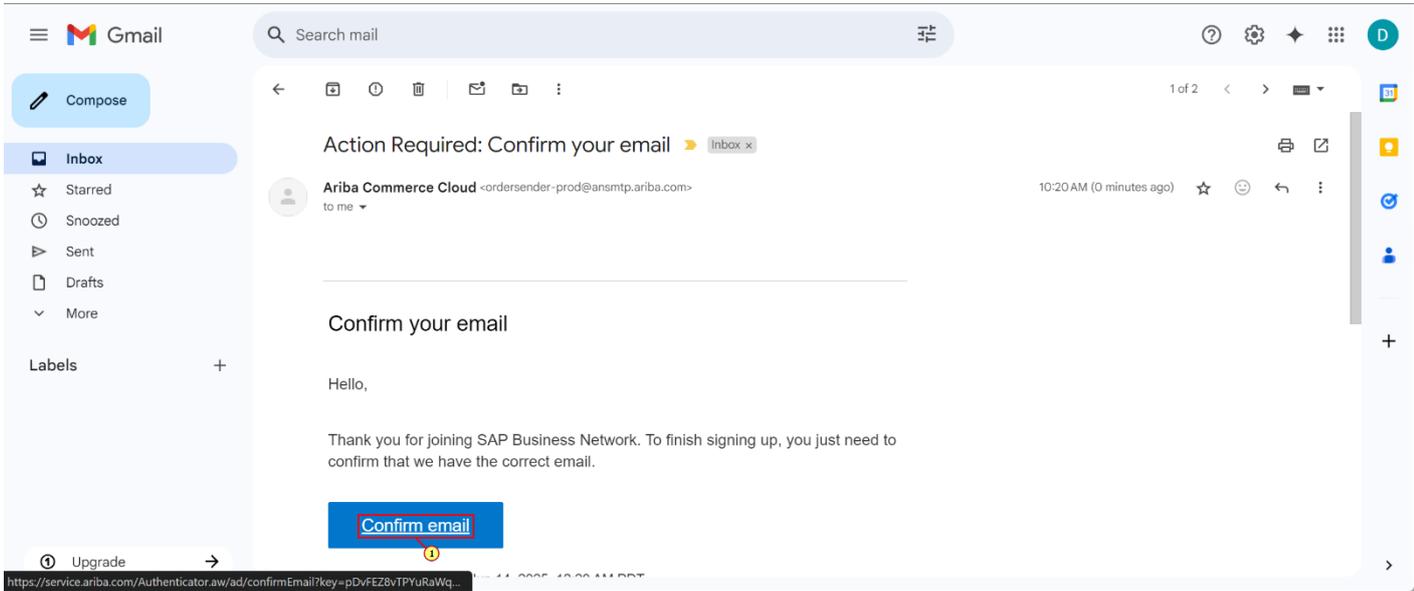
(1) Respond to reCAPTCHA

1.1.8. Supplier Ariba Business Network Account Creation



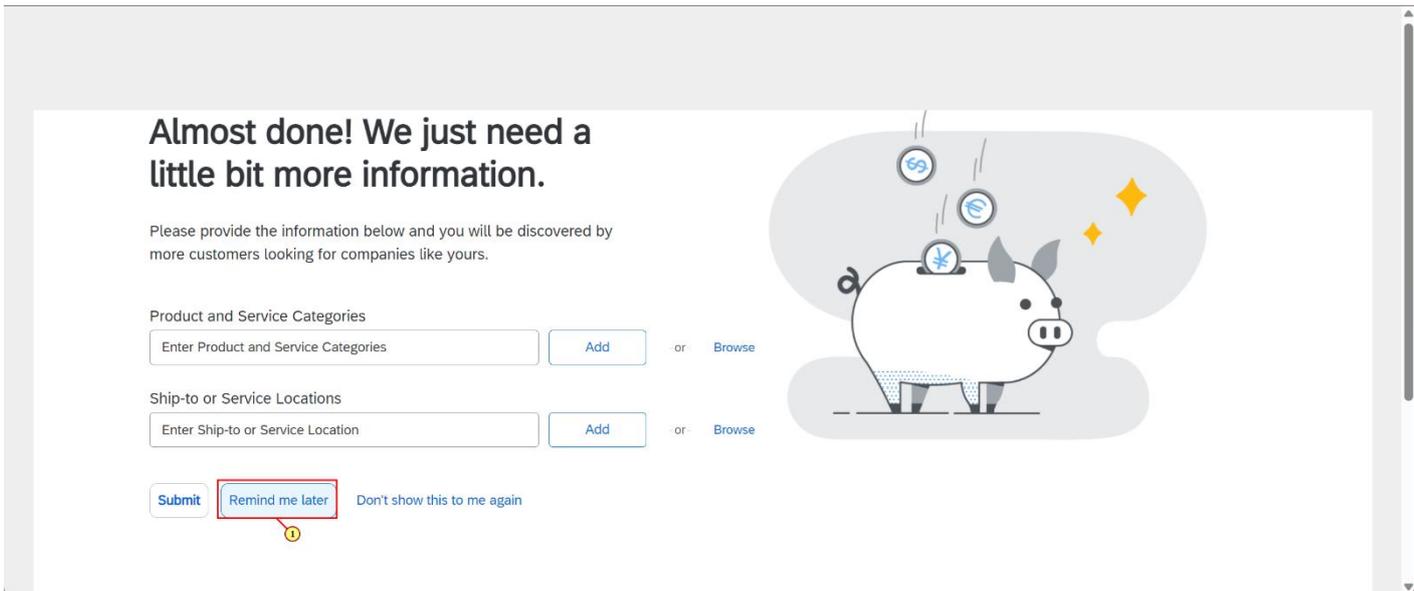
(1) Confirm your account by clicking on Ariba Commerce email notification.

1.1.9. Supplier Ariba Business Network Account Creation



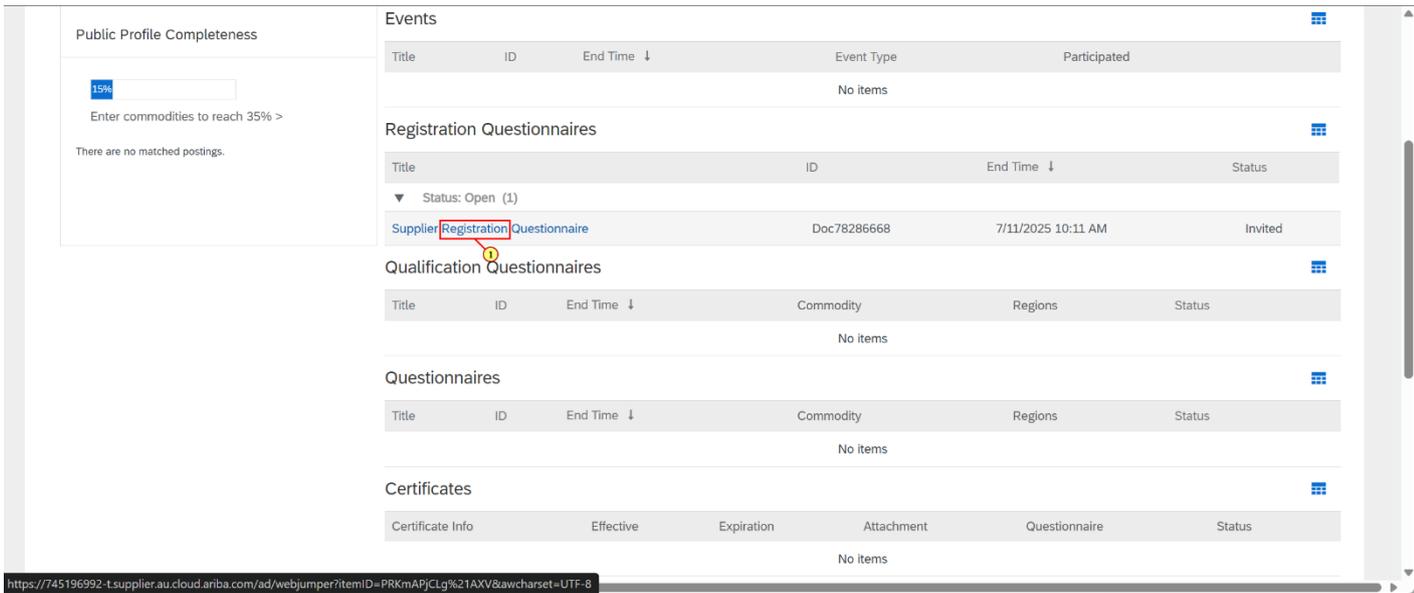
(1) Click "Confirm email" to finish your registration process.

1.1.10. Supplier Ariba Business Network Account Creation



(1) Fill in your commodities and locations or click on "Remind me later".

1.1.11. Responding to Questionnaire



The screenshot shows a dashboard with several sections:

- Public Profile Completeness:** A progress bar at 15% with a note to "Enter commodities to reach 35%".
- Events:** A table with columns: Title, ID, End Time, Event Type, Participated. It shows "No items".
- Registration Questionnaires:** A table with columns: Title, ID, End Time, Status. It shows one entry: "Supplier Registration Questionnaire" with ID "Doc78286668" and status "Invited".
- Qualification Questionnaires:** A table with columns: Title, ID, End Time, Commodity, Regions, Status. It shows "No items".
- Questionnaires:** A table with columns: Title, ID, End Time, Commodity, Regions, Status. It shows "No items".
- Certificates:** A table with columns: Certificate Info, Effective, Expiration, Attachment, Questionnaire, Status. It shows "No items".

(1) You will be navigated to BUMA profile, where you will find all questionnaires sent by BUMA along with their status. In this demo, we only sent Registration Questionnaire, click on the "Supplier registration questionnaire" button to open the form.

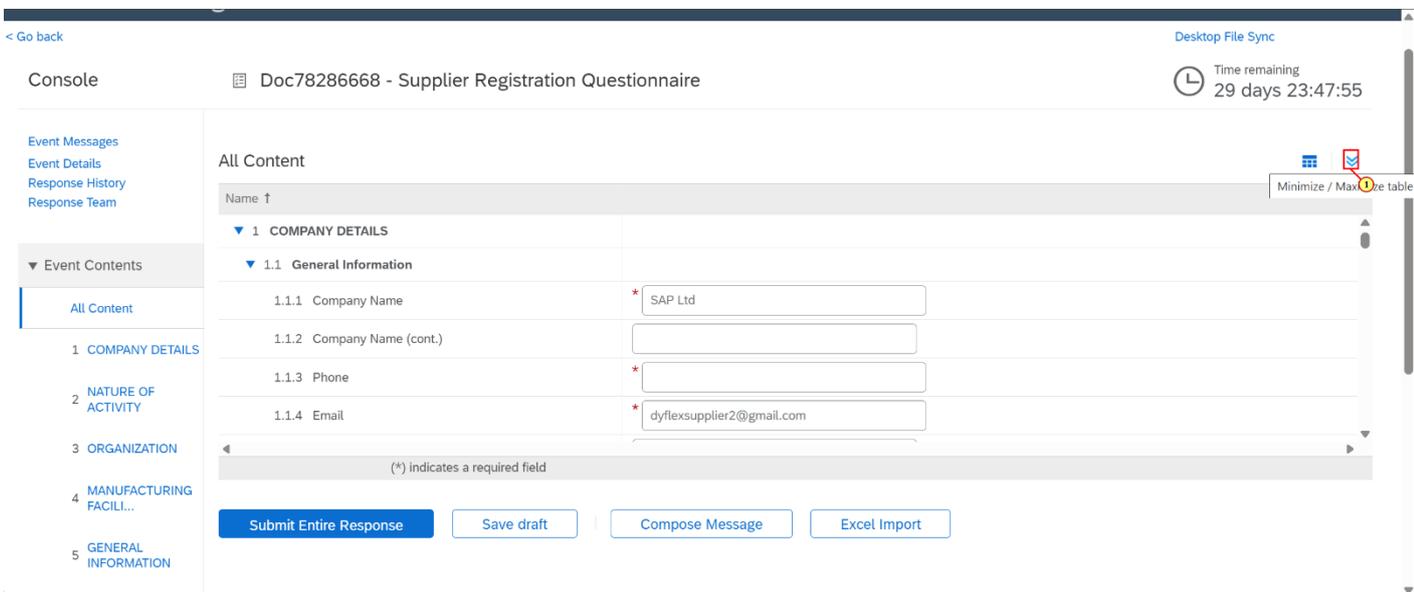
Risk Assessments section: contains the form where we analyze the risks and mitigation strategies during our collaboration.

Registration Questionnaire: contains the onboarding form.

Qualification Questionnaire: contains the form that allow us to qualify you with commodities and locations you to work in.

Questionnaires: contains forms that allows us to capture certificates and monitor their expiry dates.

1.1.12. Responding to Questionnaire

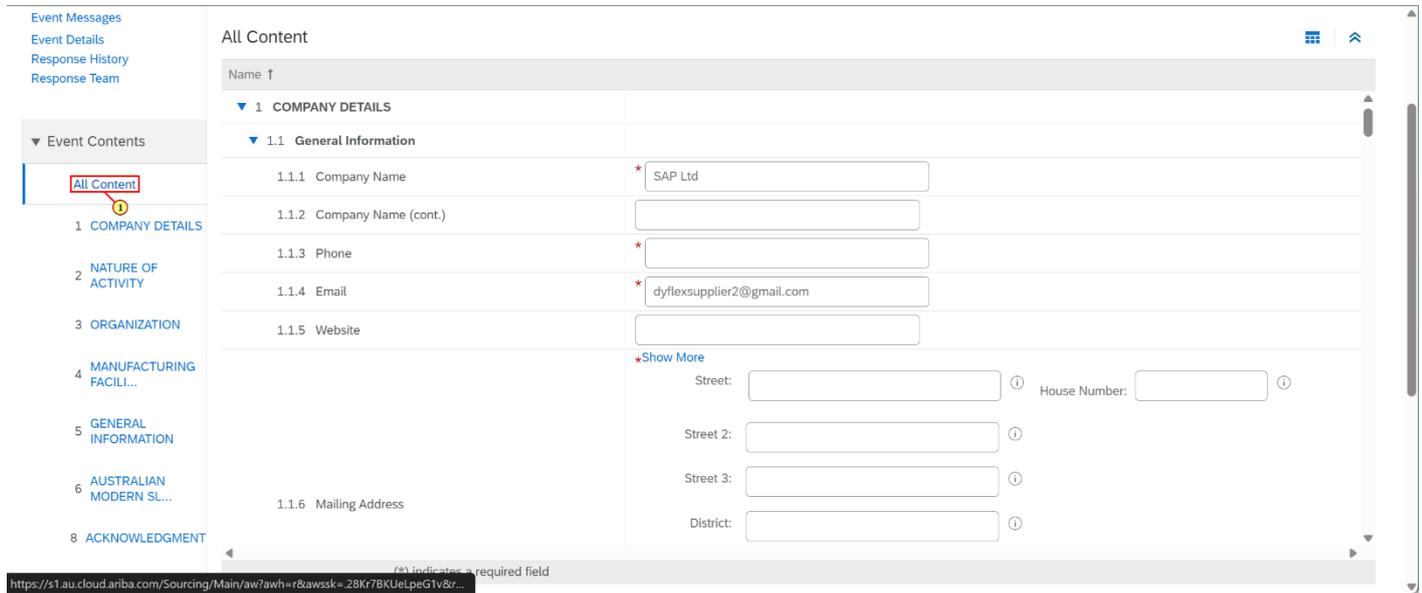


The screenshot shows the "Supplier Registration Questionnaire" form for document ID "Doc78286668".

- Navigation:** "Go back" link and "Desktop File Sync" button.
- Time remaining:** 29 days 23:47:55.
- Event Contents:** A sidebar menu with "All Content" selected.
- Form Fields:**
 - 1.1.1 Company Name: * SAP Ltd
 - 1.1.2 Company Name (cont.):
 - 1.1.3 Phone: *
 - 1.1.4 Email: * dyflexsupplier2@gmail.com
- Footer:** "Submit Entire Response", "Save draft", "Compose Message", and "Excel Import" buttons.
- Legend:** (*) indicates a required field.
- UI Elements:** "Minimize / Maximize table" button in the top right corner.

(1) You can click on the "Minimize/Maximize table" button to allow you to expand the view of the questionnaire.

1.1.13. Responding to Questionnaire



Event Messages
Event Details
Response History
Response Team

All Content

Event Contents

All Content

1 COMPANY DETAILS

2 NATURE OF ACTIVITY

3 ORGANIZATION

4 MANUFACTURING FACILI...

5 GENERAL INFORMATION

6 AUSTRALIAN MODERN SL...

8 ACKNOWLEDGMENT

1.1 General Information

1.1.1 Company Name * SAP Ltd

1.1.2 Company Name (cont.)

1.1.3 Phone *

1.1.4 Email * dyflexsupplier2@gmail.com

1.1.5 Website

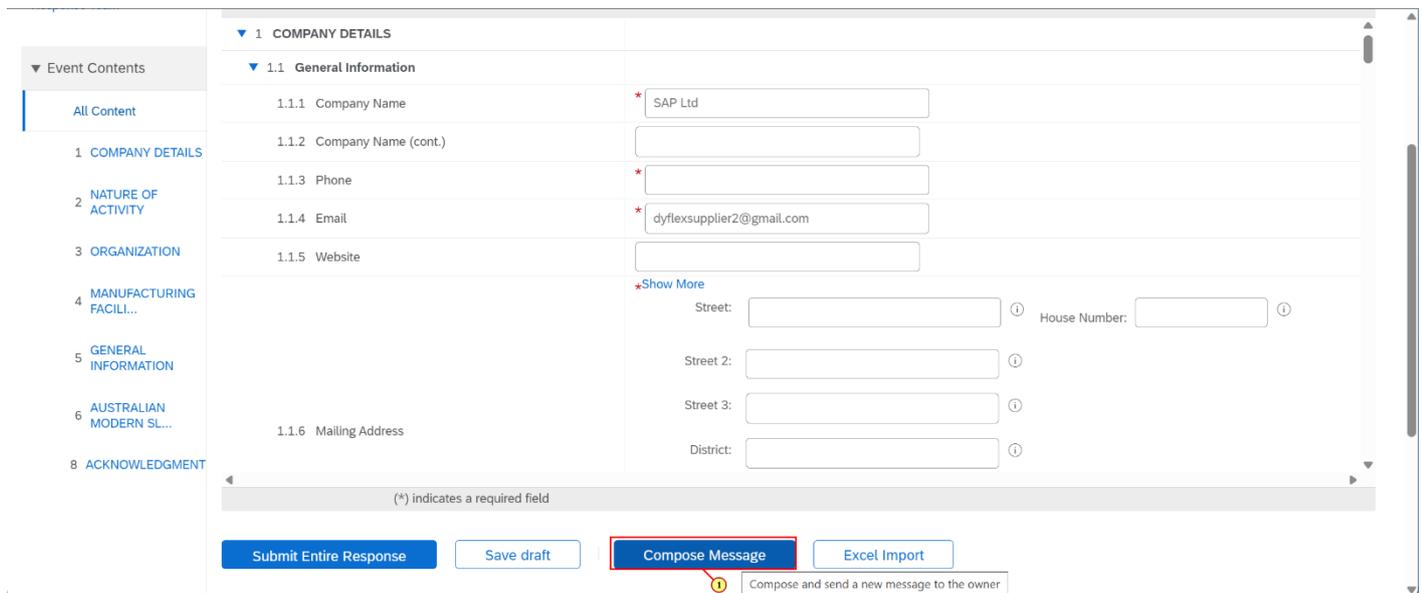
1.1.6 Mailing Address

Street: House Number: Street 2: Street 3: District:

https://s1.au.cloud.ariba.com/Sourcing/Main/aw?awh=r8awsk=-28K7BKUeLpeG1v&r...

(1) You can navigate between sections by clicking on Even Contents, or use "all Content" section to view all the questions in the same form.

1.1.14. Responding to Questionnaire



Event Contents

All Content

1 COMPANY DETAILS

2 NATURE OF ACTIVITY

3 ORGANIZATION

4 MANUFACTURING FACILI...

5 GENERAL INFORMATION

6 AUSTRALIAN MODERN SL...

8 ACKNOWLEDGMENT

1.1 General Information

1.1.1 Company Name * SAP Ltd

1.1.2 Company Name (cont.)

1.1.3 Phone *

1.1.4 Email * dyflexsupplier2@gmail.com

1.1.5 Website

1.1.6 Mailing Address

Street: House Number: Street 2: Street 3: District:

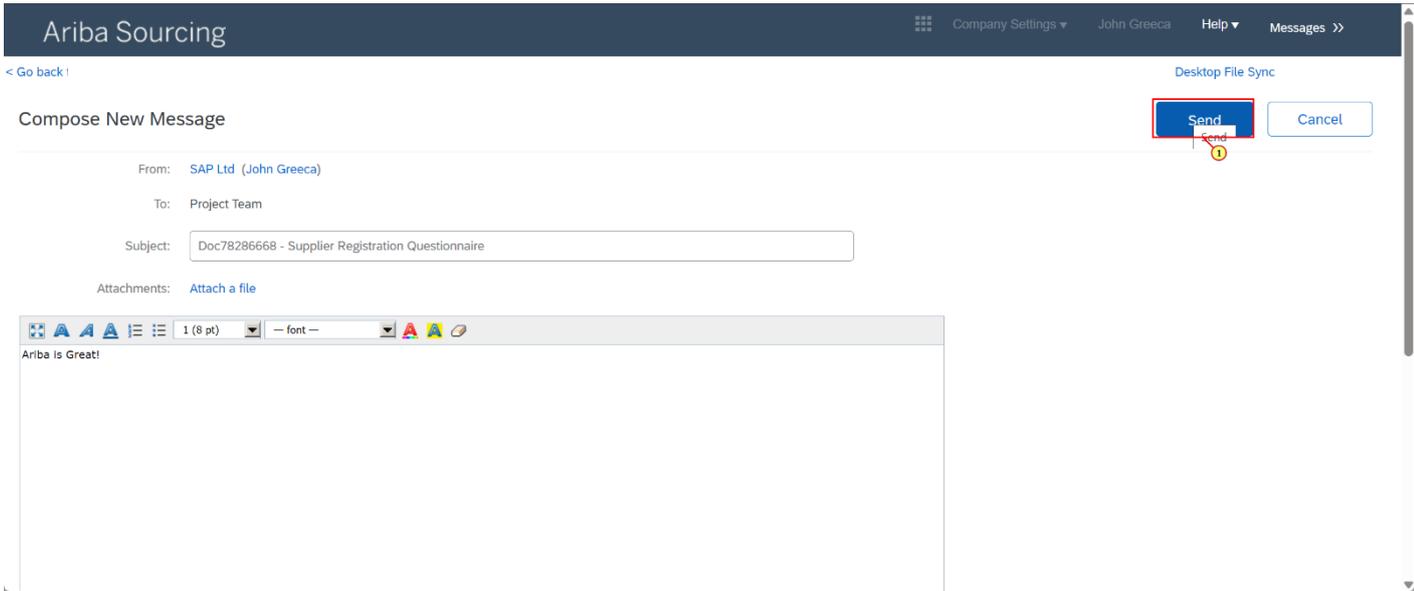
(*) indicates a required field

Submit Entire Response Save draft Compose Message Excel Import

Compose and send a new message to the owner

(1) If you have any questions, click on the "Compose Message" button to send us your inquiry.

1.1.15. Responding to Questionnaire



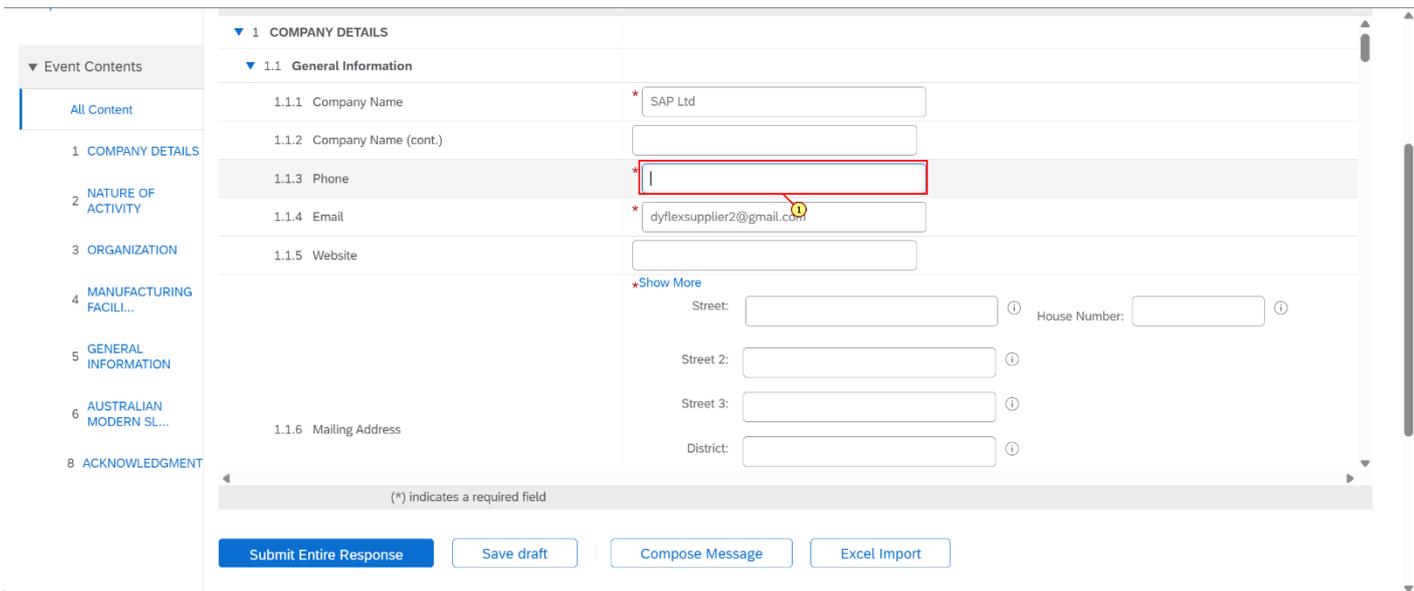
The screenshot shows the 'Ariba Sourcing' interface for composing a new message. The header includes 'Ariba Sourcing', 'Company Settings', 'John Greeca', 'Help', and 'Messages'. Below the header, there is a '< Go back' link and a 'Desktop File Sync' button. The main area is titled 'Compose New Message' and contains a 'Send' button (highlighted with a red box and a yellow callout '1') and a 'Cancel' button. The message details are as follows:

- From: SAP Ltd (John Greeca)
- To: Project Team
- Subject: Doc78286668 - Supplier Registration Questionnaire
- Attachments: Attach a file

The email body contains the text 'Ariba Is Great!' and a rich text editor toolbar with options for font size (1 (8 pt)), font color, and background color.

(1) After filling in your inquiry, click on "Send" button.

1.1.16. Responding to Questionnaire



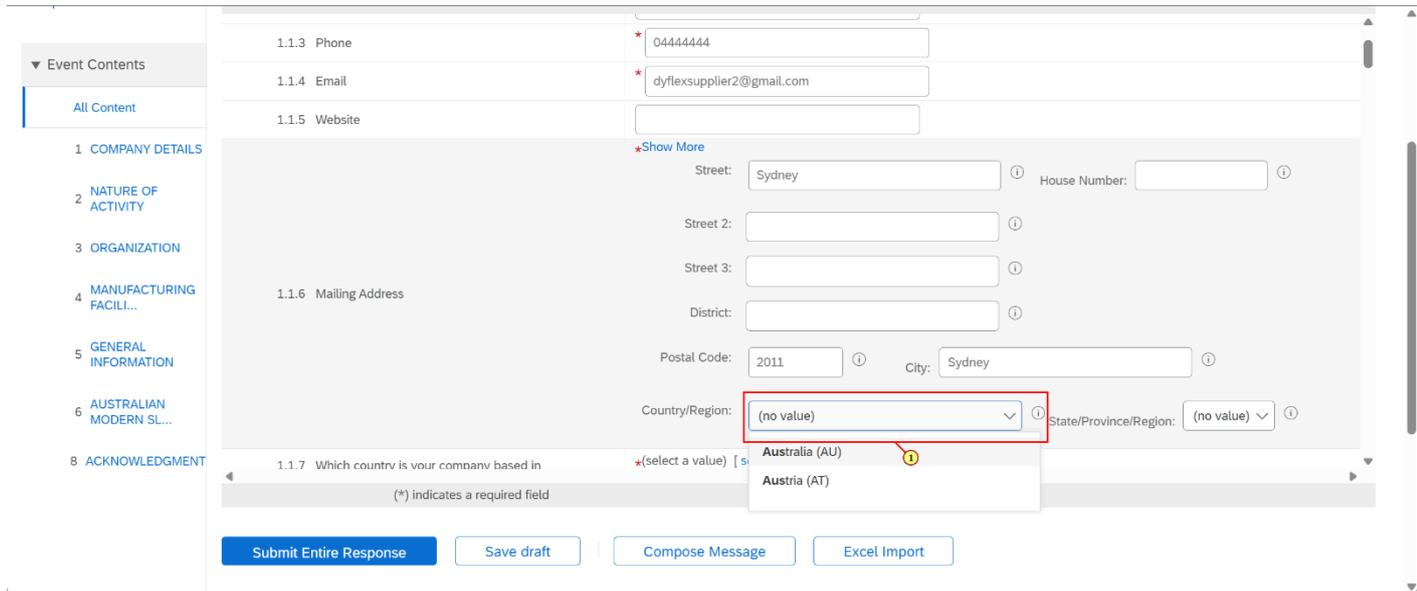
The screenshot displays the registration form for a supplier. The form is organized into sections: 'COMPANY DETAILS', 'NATURE OF ACTIVITY', 'ORGANIZATION', 'MANUFACTURING FACILITIES', 'GENERAL INFORMATION', 'AUSTRALIAN MODERN SL...', and 'ACKNOWLEDGMENT'. The 'COMPANY DETAILS' section is expanded to show '1.1 General Information' with the following fields:

- 1.1.1 Company Name: * SAP Ltd
- 1.1.2 Company Name (cont.):
- 1.1.3 Phone: * (highlighted with a red box and a yellow callout '1')
- 1.1.4 Email: * dyflexsupplier2@gmail.com
- 1.1.5 Website:

Below these fields, there is a 'Show More' link and a section for '1.1.6 Mailing Address' with fields for Street, House Number, Street 2, Street 3, and District. A note at the bottom states: '(*) indicates a required field'. At the bottom of the form, there are four buttons: 'Submit Entire Response', 'Save draft', 'Compose Message', and 'Excel Import'.

(1) Navigate and respond to the questions in the registration form.

1.1.17. Responding to Questionnaire



1.1.3 Phone * 04444444

1.1.4 Email * dyflexsupplier2@gmail.com

1.1.5 Website

1.1.6 Mailing Address

Street: Sydney House Number:

Street 2:

Street 3:

District:

Postal Code: 2011 City: Sydney

Country/Region: (no value) State/Province/Region: (no value)

1.1.7 Which country is your company based in *(select a value) [select]

Australia (AU)

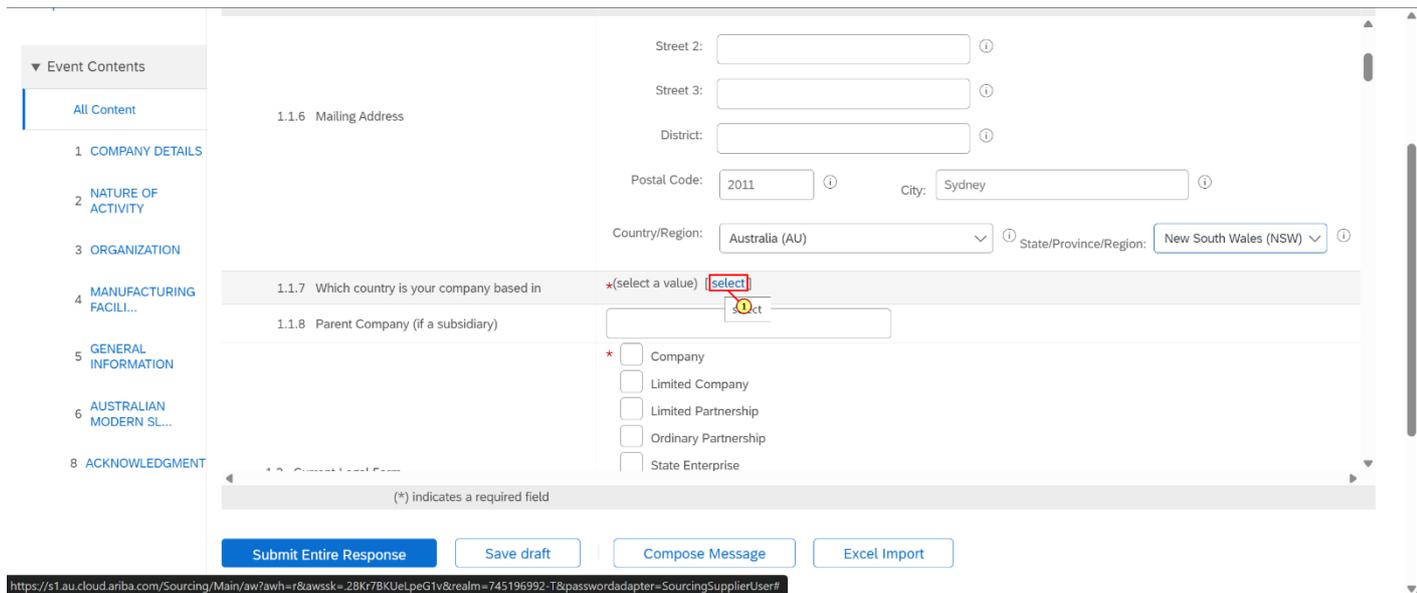
Austria (AT)

(*) indicates a required field

Submit Entire Response Save draft Compose Message Excel Import

(1) Fill in address details.

1.1.18. Responding to Questionnaire



1.1.6 Mailing Address

Street 2:

Street 3:

District:

Postal Code: 2011 City: Sydney

Country/Region: Australia (AU) State/Province/Region: New South Wales (NSW)

1.1.7 Which country is your company based in *(select a value) [select]

1.1.8 Parent Company (if a subsidiary)

* Company

Limited Company

Limited Partnership

Ordinary Partnership

State Enterprise

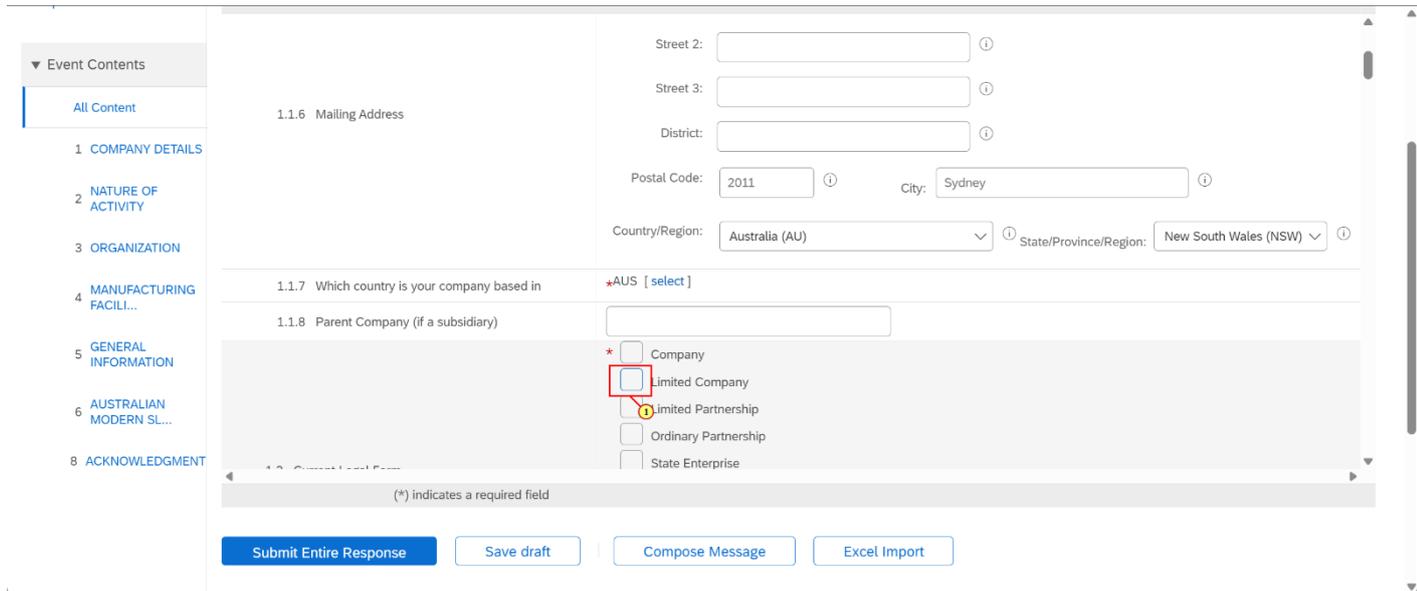
(*) indicates a required field

Submit Entire Response Save draft Compose Message Excel Import

https://s1.au.cloud.ariba.com/Sourcing/Main/aw?awh=r&awssk=28K7BKUeLpeG1v&realm=745196992-1&passwordadapter=SourcingSupplierUser#

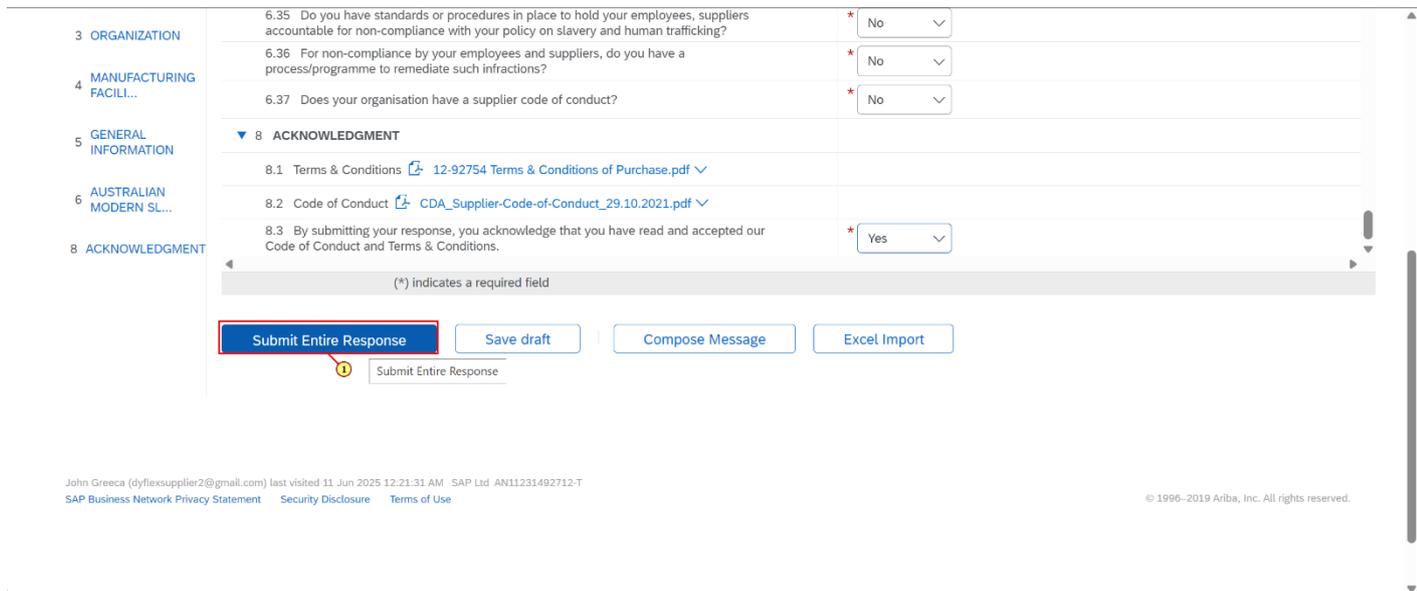
(1) Select country your company is based in.

1.1.19. Responding to Questionnaire



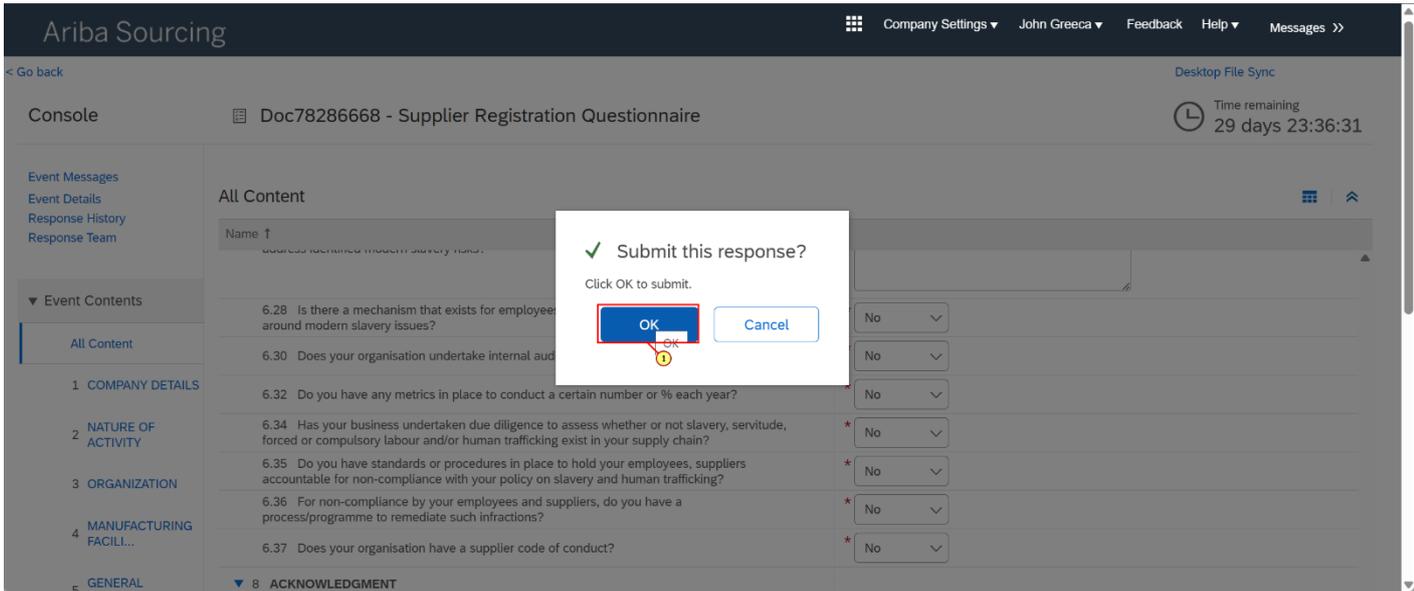
(1) Continue to fill-in questionnaire.

1.1.20. Responding to Questionnaire



(1) You can click on "Save draft" button to save the responses you have done so far, so you can continue the remaining questions later. Once you responded to all applicable questions, click on "Submit Entire Response" button. This will change the state of the questionnaire to "Pending Approval". After being approved, you can open the form to revise your responses if required.

1.1.21. Responding to Questionnaire



The screenshot displays the Ariba Sourcing interface for a supplier registration questionnaire. The main content area shows a list of questions with dropdown menus for responses. A modal dialog box is overlaid on the screen, asking for confirmation to submit the response. The dialog contains a green checkmark, the text "Submit this response?", and the instruction "Click OK to submit." Below this text are two buttons: "OK" and "Cancel". The "OK" button is highlighted with a red box, and a red arrow points to it from a yellow warning icon in the background. The background interface shows a sidebar with navigation options like "Event Messages", "Event Details", and "Response History". The main content area has a table with columns for question ID, question text, and response options. The questions listed are 6.28, 6.30, 6.32, 6.34, 6.35, 6.36, and 6.37, all with "No" selected as the response.

Question ID	Question Text	Response
6.28	Is there a mechanism that exists for employees around modern slavery issues?	No
6.30	Does your organisation undertake internal audits?	No
6.32	Do you have any metrics in place to conduct a certain number or % each year?	No
6.34	Has your business undertaken due diligence to assess whether or not slavery, servitude, forced or compulsory labour and/or human trafficking exist in your supply chain?	No
6.35	Do you have standards or procedures in place to hold your employees, suppliers accountable for non-compliance with your policy on slavery and human trafficking?	No
6.36	For non-compliance by your employees and suppliers, do you have a process/programme to remediate such infractions?	No
6.37	Does your organisation have a supplier code of conduct?	No

(1) Confirm your entries by clicking on "Ok" button.